



*PRACTICAL, RELEVANT and ACCESSIBLE  
TRAINING and MENTORSHIP  
of EARLY CHILDHOOD DEVELOPMENT*

**NARRATIVE REPORT: MASIKHULE CHILDCARE**

**1 MARCH 2011 TO 28 FEBRUARY 2012**



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**Section A:**

NAME: Masikhule Childcare  
 NPO REG NO: 050-955NPO  
 REPORT PERIOD: 1/3/2011 to 28/2/2012  
 CONTACT PERSONS:

A: Léanne Keet  
 Founding Director  
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POSTAL: PO Box 5508, Helderberg, Somerset West 7135

1.7.& 1.8. Committee and staff:

NAME	Committee	Staff job title	GENDER	ADDRESS	CONTACT NO	ID NO
L. Keet	Founding Director	Manager	F	3 Paris Road, S/West	0834156703	6703130105086
C. Vlok	Chairperson	Project Manager and Facilitator	F	54 Reservoir Road, S/ West	0828007637	6208070042083
Marcel Bufé	Treasurer ** Honorary member	Accountant	M	PO Box 635 Somerset West	0828735165	6011125834086
E. de Jong	Additional member	Project Manager and Facilitator	F	No. 2 Edan Close. Somerset West, 7130,	083 2934487	5804240100081

				South-Africa		
K. Bufe	Secretary	Project Manager and Facilitator	F	1 Drommedaris Str, S/West	0716102008	6912090108085
N. Ngavu	Additional member	Community ECD Field Worker	F	31683 Rhalarhala Street, Lwandle, Strand	072 9798 195	7602060708084

1.9. Services offered by Masikhule Childcare include training, mentorship and placement.

Masikhule Childcare's mission remains to empower unemployed women in the community by providing training in early childhood development skills and to assist them in finding employment as child minders. We are committed to offer training to day care and pre-school staff and volunteers in ECD and through their increased knowledge and insight, to further enrich the lives of the children in their care. We have identified the ongoing need to mentor and offer guidance and support to community ECD centres.

## Section B: MAJOR ACHIEVEMENTS

### 1. Our aims for the year included:

- To offer 21 basic ECD and 2 advanced training courses in early childhood development and stimulation to unemployed women, ECD and community workers and employed domestic workers wishing to gain skills in childcare
- To maintain as data-base of attendees
- To place trained women in jobs as childminders
- To offer practical support to community crèches
- To offer practical skills in making toys and creative activities from waste
- To mentor identified ECD centers in the implementation of a sound and holistic ECD program

### 2. Outcomes:

#### a) Training:

From 1 March 2011 to end February 2012, Masikhule Childcare offered the following

- 21 training courses in Basic Early Childhood Development and Stimulation
- 254 Attendees
- 165 Unemployed women attended the Basic ECD courses
- 80 Pre-school and day care staff and volunteers attended the Basic ECD courses
- Two 5-week Advanced ECD courses attended by 24 pre-school and day care staff
- Twelve ECD Centres were supplied with ECD Starter Kits. The ECD Starter Kit contained the following items:

- White A4 paper
- Coloured paper
- Punch
- Stapler
- String
- Masking tape
- Scissors
- Glue
- Crayons
- Playdough ingredients & cutters
- Paint, paint brushes, sponges
- Hula-hoops
- Balls and beanbags

### **b) ECD Mentorship**

We have dedicated our time and efforts to assist community 13 Early Childhood Development Centers in the Helderberg and Stellenbosch areas of the Western Cape to develop into centres where children from 3 months to 6 years are looked after in a safe and hygienic environment; where their basic physiological needs are satisfied and their developmental, social and psychological needs are met. We offered identified ECD centres regular mentorship, guidance, in-service training and support. Masikhule has assisted with the registration of the facilities and have offered further training according to results of regular needs assessments. We have also been able to place volunteers at selected crèches to assist with the implementation of the ECD program.

[Besides offering these facilities regular mentorship, support and in-service training, Masikhule has also visited 16 other township ECD centers offering them our input and support.]

Masikhule has offered the following services to these 13 (and other) ECD centres in addition to assistance with their ECD programmes:

- 10 sessions on Employer/ee Rights and Responsibilities and the Law presented by a Labour Lawyer.
- Workshop for 15 ECD Centre managers on Labour rights and responsibilities, including the drawing up of employee contracts, disciplinary procedures and conditions of service
- Screening of 129 Grade R's by a medical professional
- Distributed R14 000 worth of stationery to 10 of above-mentioned ECD centres in January 2012.
- Organised two 3-day courses to ECD centre cooks on child nutrition, menu planning and basic cooking skills
- Organised two 2-day courses for ECD centre staff on First Aid and children's health
- Supply and re-supply of first aid kits to 10 ECD centres
- Supply and maintenance of fire extinguishers at 6 facilities
- Management of funding received for 10 ECD centres to purchase resources and needs



- Project managing of funding received from foreign donor to improve infrastructure at 3 ECD centres
- In-service training in computer skills and basic crèche administration and management, with supply of administration resources (stationery, consumables)
- Blanket-drive organised in June 2011, with the supply of 100 blankets to the neediest centres
- With the assistance of the greater Helderberg community, the supply of jerseys, toys, furniture, food, paint, carpets, computers, printers, building materials
- Children from six of the ECD centres received wonderful gifts as part of the Santa Shoebox initiative
- 6 of the ECD centres went on outings to the Helderberg Nature Reserve, organised by Masikhule Childcare who also supplied eats and refreshments. Themes dealt with on these visits included My Environment, Trees, Seasons, Water Conservation, Birds, Pond Animals



- Masikhule Childcare hosted an end-of-the-year tea for all our PCF staff in December 2011. Each crèche (12 in total) received a certificate of accomplishment in whatever area we felt they had progressed. Four crèches then received a special award and prize (a book of creative activities) to reward their outstanding achievements.



- Placed 15 women in jobs as domestic worker/nannies and at ECD centres, with much positive feedback from employers

### SECTION C: MEETINGS

TYPE MEETING	NUMBER	DATE
AGM	1	24.11.2011
COMMITTEE MEETINGS	4	1 X TERM
STAFF MEETINGS	10	MONTHLY

**FINANCIAL REPORT:** (see annexure for details)

- Accounting Officer: M. Bufé

1 Drommedaris Street, Somerset West

- Accounts are dealt with on a monthly basis, before the 7<sup>th</sup> of the following month. The accountant/auditor draws up the annual financial statements at the end of the financial year.
- Funding was received from:
  - Donations
  - Regular monthly contributions
  - Gifts in kind
  - Fundraising
  - Placement contributions
- Approximately 90% of annual income was received as a result of proposals sent for funding
- Fundraising done by Masikhule Childcare members and through local community organisations e.g. Round Table, Churches

*Léanne Keet*

Founding Director

MASIKHULE CHILDCARE