



*PRACTICAL, RELEVANT and ACCESSIBLE
TRAINING and MENTORSHIP
of EARLY CHILDHOOD DEVELOPMENT*

NARRATIVE REPORT: MASIKHULE CHILDCARE

1 MARCH 2012 TO 28 FEBRUARY 2013



P.O. Box 5508 Somerset West, RSA, 7135

☎ 083 415 6703 📠 0865 443346

NPO no: 050-955 PBO no: 930025514

✉ info@masikhule.org www.masikhule.org

NARRATIVE REPORT: MASIKHULE CHILDCARE 1 MARCH 2012 TO 28 FEBRUARY 2013

Section A:

NAME: Masikhule Childcare
NPO REG NO: 050-955NPO
REPORT PERIOD: 1/3/2012 to 28/2/2013

CONTACT PERSONS:

A: Léanne Keet
Founding Director
Cell: 0834156703
Fax: 0865443346
Email: lee@masikhule.org

B: Karen Bufé
Cell: 0716102008
Email: karen@masikhule.org

PHYSICAL ADDRESS: 3 Paris Road, Somerset West, Western Cape 7130

POSTAL: PO Box 5508, Helderberg, Somerset West 7135

Committee and staff:

Advisory Board

Name	ID number	Portfolio	Contact
Greet Margriet Maria De Wulf	7112201035082	Advisory Member (Legal)	0828528763
Nadia Kamies	6202070023086	Advisory Member	0824900656
Charles Garth Japhet	6306305186087	Advisory Member	0836528706

Senior Management Committee

Management Committee	ID number	Portfolio	Address	Telephone
Léanne Keet	6703130105086	Chairperson	3 Paris Road, S/West, 7130	0834156703
Cornelia Fredericka Vlok	6208070042083	Vice- Chairperson	54 Reservoir Road, Somerset West 7130	0828007637
Karen Elizabeth Bufé	6912090108085	Secretary	1 Drommedaris Street S/ West, 7130	0716102008
Ntombekhaya Veronica Ngavu	7602060708084	Community Liaison	31683 Rhalarhala Street, Lwandle, Strand	0729798195
Else Johanna Catharina de Jong	5804240100081	Member	2 Edan Close, Somerset West, 7130	0832934487
Marcel Leon Bufe	6011125834086	Honorary Treasurer	P.O. Box 635, S/West, 7130	0218528448

Masikhule Childcare Staff 2013

Name	Staff title	GENDER	ID
Léanne Keet	Managing Director	F	6703130105086
Cornelia Fredericka Vlok	ECD Mentor & Facilitator	F	6208070042083
Karen Elizabeth Bufé	Project Manager & ECD Facilitator	F	6912090108085
Ntombekhaya Veronica Ngavu	Community Fieldworker	F	7602060708084
Else Johanna Catharina de Jong	Project Manager- Winelands & ECD Facilitator	F	5804240100081
Jeanine Andro	Project Manager- Winelands	F	7408310078082

Section B: MAJOR ACHIEVEMENTS

1. Services offered by Masikhule Childcare include training, mentorship and placement.

Masikhule Childcare's mission remains to empower unemployed women in the community by providing training in early childhood development skills and to assist them in finding employment as child minders. We are committed to offer training to day care and pre-school staff and volunteers in ECD and through their increased knowledge and insight, to further enrich the lives of the children in their care. We have identified the ongoing need to mentor and offer guidance and support to community ECD centres. Our beneficiaries are women and children from disadvantaged communities of the Helderberg and surrounding winelands.

2. Our aims for the year included:

- To offer Basic and Advanced ECD training courses in early childhood development and stimulation to unemployed women, ECD and community workers and employed domestic workers wishing to gain skills in childcare
- To maintain as data-base of attendees
- To place trained women in jobs as childminders
- To offer practical support to community crèches
- To offer practical skills in making toys and creative activities from waste
- To mentor identified ECD centers in the implementation of a sound and holistic ECD program

3. Outcomes:

a) Training:

From 1 March 2012 to end February 2013, Masikhule Childcare offered the following

- Thirteen training courses in Basic Early Childhood Development and Stimulation
- 183 Attendees
- 106 Unemployed women attended the Basic ECD courses
- 69 Pre-school and day care staff and volunteers attended the Basic ECD courses
- 48 women were <25 years of age
- 135 parents attended
- 8 women employed as domestic workers/au pairs attended the Basic courses
- Three 6-week Advanced ECD courses attended by 37 pre-school and day care staff
- Fifteen ECD Centres were supplied with ECD Starter Kits. The ECD Starter Kit contained the following items:
 - White A4 paper
 - Coloured paper
 - Punch
 - Stapler
 - String
 - Masking tape
 - Scissors
 - Glue
 - Crayons
 - Playdough ingredients & cutters
 - Paint, paint brushes, sponges
 - Hula-hoops
 - Balls and beanbags



b) ECD Mentorship

We have dedicated our time and efforts to assist community 16 Early Childhood Development Centers in the Helderberg and winelands areas of the Western Cape to develop into centres where children from 3 months to 6 years are looked after in a safe and hygienic environment; where their basic physiological needs are satisfied and their developmental, social and psychological needs are met. We offered identified ECD centres regular mentorship, guidance, in-service training and support. Masikhule has assisted with the registration of the facilities and have offered further training according to results of regular needs assessments. We have also been able to place volunteers at selected crèches to assist with the implementation of the ECD program. More than 1500 young children (birth to 6 years) have been reached through the program.

[Besides offering these facilities regular mentorship, support and in-service training, Masikhule has also visited 10 other township ECD centers offering them our input and support.]

4. Other Achievements:

- Supply and re-supply of first aid kits to 5 ECD centres
- Supply and maintenance of fire extinguishers at 4 facilities
- With the assistance of the greater Helderberg community, the supply of jerseys, toys, furniture, food, paint, carpets, computers, printers, building materials to ECD centres
- Children from 6 of the ECD centres Nomzamo, Asanda Village and Sir Lowry's Pass received wonderful gifts as part of the Santa Shoebox initiative
- 5 ECD centres went on outings to the Helderberg Nature Reserve, organised by Masikhule Childcare who also supplied eats and refreshments. Themes dealt with on these visits included My Environment, Trees, Seasons, Water Conservation, Birds, Pond Animals



- Masikhule Childcare hosted an end-of-the-year tea for all our PCF staff on 28 November 2012. Each centre (15 in total) received a certificate of accomplishment in whatever area we felt they had progressed. Four practitioners then received a special award and prize to reward their outstanding achievements.



- Placed 17 women in jobs as domestic worker/nannies and at ECD centres, with much positive feedback from employers
- 13 sessions by Employment Law and Employment Relations Consultant & Mediator
- Installation of 4 computers with printers at 4 ECD centres
- Implemented successful crèche-2-crèche initiative where pre-schools in Somerset West 'adopted' a township crèche and supplied them with food, cleaning materials, consumables for the month of May. This initiative continued each term for a month.
- Successful fundraising dinner on 2 June 2012 with Braam Malherbe as our guest speaker with opportunity to raise awareness of work of Masikhule and plight of local communities. A sum of R50000 was raised.



- 12 Practitioners attended 4 sessions on child nutrition and menu planning, with particular emphasis on nutritious lunch boxes in April 2012
- 12 practitioners attended basic cooking course from 14 – 17 May 2012
- Deborah Hoepfl, Dietician, gave primary caregivers/parents insightful information at our ECD/parent workshops titled: Nutrition in the first 1000 days. Content included
 - Critical stages to ensure a healthy start in life:
 - Nutrition during Pregnancy
 - Breastfeeding and Infant feeding
 - Complimentary feeding
 - Toddler feeding
- Supply of Educational Toys at Rise and Shine Educare Centre, sponsored by Heart FM Radio
- Successful library expo at Somerset West Library of children's art work
- Library orientation sessions for practitioners attending Advanced ECD course on 25 September 2012



- Presentation of Masikhule Childcare Business Strategy by Senior Manager students at Stellenbosch University School of Business on 30 October 2012

- Tyres2Tummies vegetable gardening project implemented at 5 PCFs.



- Our Founding Director was named the PPS/Personal Finance Woman of the year on 8 August 2012 with prize money of R50 000 being awarded. This was used to fund an 8-week Business Management and Administration Course for 15 PCF Principals from 13 September to 1 November 2012.

The Business Management and Administration course content included the following aspects:

▣ BUSINESS MANAGEMENT

- Preparation of Guiding Principals
- Good Governance
- Managing and implementing effective filing systems
- Stock management
- Effective time management and planning skills

▣ FINANCIAL MANAGEMENT

- Basic accounting procedures
- Managing a Cash Book for cash receipts and payments
- Maintaining financial records
- Preparing a budget

▣ LEGAL MATTERS and HUMAN RESOURCES

- Basic conditions of employment
- Staff contacts and legal procedures
- Child Act legislation

- Masikhule received funding and partnership with ARA (Association of Responsible Alcohol use) with our services extending further into the Cape winelands where we offer training and mentorship to 2 Early Child Development Centres.

- On 23 February 2013 Rise and Shine Educare in Asanda Village received an impressive make-over which included interior and exterior painting, shelving, blankets, mattresses, flooring, vegetable garden, etc



SECTION C: MEETINGS

TYPE MEETING	NUMBER	DATE
AGM	1	28.12.2012
COMMITTEE MEETINGS	4	1 X TERM
STAFF MEETINGS	10	MONTHLY

FINANCIAL REPORT: (see audited Financial Statement)

- Accounting Officer: M. Bufé

1 Drommedaris Street, Somerset West

- Accounts are dealt with on a monthly basis, before the 7th of the following month. The accountant/auditor draws up the annual financial statements at the end of the financial year.
- Funding was received from:
 - Department of Social Development
 - Corporate funding
 - Donations
 - Regular monthly contributions

- Gifts in kind
 - Fundraising
 - Placement contributions
- Approximately 75% of annual income was received as a result of proposals sent for funding
 - Fundraising done by Masikhule Childcare members and through local community organisations e.g. Round Table, Churches

This year has been a year of much growth at Masikhule Childcare. We are conscious of remaining needs-based and are thus constantly guided by the specific needs of the community. We have seen a tangible difference in the women working at the community ECD centres which has been particularly evident in their level of motivation, their creativity, their commitment, their ability to work according to specific aims and outcomes, in their self-confidence as care givers and the insightful way in which the children at their centres are managed.

Ultimately, the children have benefitted from their input. We firmly believe that it is not only the quality training that the staff have received that has made the difference, but even more importantly, the partnerships that we have formed with the ECD centre staff. The success of our program is also evident by the fact that the schools accepting children who have received the Masikhule ECD Program are eagerly accepted into Grade one and the children receive very favourable results in their early primary school years.

We thank our donor partners for entrusting us at Masikhule Childcare to provide a service on its behalf to women and children from the disadvantaged areas of the Helderberg and surrounding areas and trust that our partnerships will continue to grow and develop.

Yours sincerely,



Léanne Keet
Chairperson, Masikhule Childcare NPO